



# Endumeni Municipality

64 Victoria Street

Dundee

3000

Telephone: 034 212 2121

Fax: 034 212 3856

Web: [www.endumeni.gov.za](http://www.endumeni.gov.za)

## APPLICATION FOR ENDUMENI GRANTS-IN-AID FUNDING 2021/2022

<b>1. APPLICANTS BUSINESS PARTICULARS</b>	
a) Application by full name	
b) Trading name	
c) ID/CO/CC/NGO/CBO/NPO Registration number	
d) Registered physical Address	
e) Physical Postal Address	
f) Registered postal address	
g) Telephone	
h) Fax	
i) Bankers	



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j) Tax Number	
<b>2. BUSINESS INFORMATION</b> <i>(Tick the type of business information)</i>	<input type="checkbox"/> Individual /Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Close Corporation <input type="checkbox"/> Cooperative <input type="checkbox"/> Private Company <input type="checkbox"/> Trust/NGO/NPO/CBO <input type="checkbox"/> Other(specify)  <hr/> <hr/>
<b>3. PROJECT DETAILS</b>	
a) Project Name	
b) Project Description	
c) Location (Specify Area and Ward))	
d) Stage of Business	<input type="checkbox"/> Startup/New <input type="checkbox"/> Existing <input type="checkbox"/> Years in Existence
e) Type of Sector	



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f) Project Requests	
g) Other Assistance required	<input type="checkbox"/> Business Plan <input type="checkbox"/> Mentorship <input type="checkbox"/> Technical Support <input type="checkbox"/> Other (specify) <hr/> <hr/>
h) Target Group/beneficiaries	
i) Target Market	
j) Brief Problem statement/challenges	
k) Project Objectives	
l) Project Activities	
m) Expected Outcomes (e.g.) No. of jobs created)	

#### 4. DIRECTORS/MEMBERS

NAME AND SURNAME	MALE/FEMALE	I.D NUMBER	CONTACT DETAILS	% OF OWNERSHIP BY THE DIRECTORS



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<b>5. HUMAN RESOURCE MANAGEMENT</b>			
a) Skills already acquired			
b) Skills Required			
c) What type of training is required? <input type="radio"/> Coaching/Mentorship <input type="radio"/> Technical <input type="radio"/> Soft Skills			
<b>6. MONITORING PROJECT IMPLEMENTATION</b>			
a) How will the project implementation be monitored e.g. <input type="radio"/> Monthly meetings <input type="radio"/> Progress reports			

**NB: Closing date for submitting your applications: 30 September 2021.**

For more details and/or enquiries, please contact Mr. Msawenkosi Malinga on **034 393 1121** or [malingam@endumeni.gov.za](mailto:malingam@endumeni.gov.za) from 08h00am to 16h00pm on Monday to Friday.



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## 7. DOCUMENT AND INFORMATION CHECKLIST

Please provide us with the applicable documents as outlined below:

1. Application form **and business proposal or business plan**
2. Registration documents and all the relevant legal documents relevant to the entity
3. Certified ID copies of all members or directors
4. Proof of banking ( stamped by the bank)
5. Proof of address

I/ We \_\_\_\_\_ of the (Organization Name) \_\_\_\_\_ have approved the submission of this proposal.

If we receive a grant, we agree to use the funds as specified in this proposal and submit monthly implementation reports as required by the Municipality.

**Name and Title of Authorizing Officer** \_\_\_\_\_  
Name Title

**Signature** : \_\_\_\_\_

**Date** : \_\_\_\_\_

Please sign and return a completed application and proposal to: The Municipal Manager, Mr. S.D Mbhele, Endumeni Municipality, Private Bag X2024, Dundee, 3000 or hand deliver to 29 Karellandaman Street, Glencoe, 2930.