

ENDUMENI MUNICIPALITY

QUOTATION NUMBER: Q10/2015-16

DESIGN, SUPPLY AND DELIVERY OF SPORTING PROMOTIONAL MATERIAL

Interested registered dealers are hereby invited to submit quotation for designing, supplying and delivery of:

1. Feminine Golf Shirts and All Weather Jackets

Schedule of specification is as follows:

Ref.	Description	Specification	Sizes	Quantity
1.	Feminine Fit Golf Shirts	<p>Navy Golf Shirt: Shaped feminine fit with jacquard knit trims, side slits and top stiched sleeves and armholes. 180g 65/35 cotton rich Hi-tech e-cool moisture management fabric. Flattering v-neck styling Endumeni logo on the left breast</p> <p>BACK WRITING AND PRINT: "PROUD ENDUMENI MAIDEN" "PROUD ENDUMENI MATRON"</p>	XS – 55 Small - 70 Medium – 45 Large – 20 Extra Large- 10 Xx Large - 10	Golf shirts - 220 Units
2.	All weather Jackets	<p>Blue Jackets (see attached sample) 100% Rip Stop Polyster Fabric Adjustable velcro cuff Endumeni Logo on the left breast</p>	<p>The following sizes should NOT be printed at the back: (jackets and golf shirts)</p> <p>2 x small 2 x medium 2x large 2x x-large 2x xx-large</p>	Jackets - 220 Units Sizes same as Golf Shirts

Should any interested and affected dealer need further clarification, feel free to contact the **Assistant Manager Social Development, Civic Centre, 64 Victoria Street, Dundee, Tel: 034 212 2121 fax number 0865689630 and e-mail address: mthembum@endumeni.gov.za / pretty@endumeni.gov.za**

2. All the above items to be embroidered with Endumeni logo (left breast), written Endumeni below.
3. Prior to any purchase done, suppliers must submit samples of their products with quotation document.
4. No quotation that was submitted late will be considered
5. No quotations sent or submitted by facsimile, telex, telegram or electronic mail will be accepted. Endumeni Municipality does not bind itself to accept the lowest or any quotation.
6. The Municipality is not obligated to accept the lowest or any quotation.

7. The quality of the product may also be used to determine the awarding processes.
8. Should it deem necessary, Council further reserves its right to effect changes in terms of colour, quality and/or quantity.
9. Suppliers are to note that the municipality supports the minimum threshold for local content as per circular Cir1/2/1/2/2 for textiles, clothing and footwear to be 100% local. Bidders are therefore required to supply proof of the local content for the supply of clothing. Should the bidder not comply with the minimum threshold requirements the quotation will not be considered.
10. As per section 38(d) (i) & (ii) of Endumeni Municipality's Supply Chain Management Policy, bidders or any of its directors who are in arrears with their rates and taxes for more than three months or who have failed to perform satisfactorily on a previous contract in the last five years, will not be considered. The quotation process will be in terms of the Endumeni Supply Chain Management policy as approved by Council.
11. Documents for formal written quotation will be available from the Finance Department – Mr. V. G. Sonpal (Sunil), Mr. S. M. Ngwenya (Siya) Room 12, Civic Centre, 64 Victoria Street, Dundee from 7h30 to 15h30 upon payment of a non-refundable deposit of R100.00 per set of bid documents.

Sealed quotations outwardly marked "**Quotation No: Q09/2015-16 - "Design, Supply and Delivery of Promotional Material "**" should be deposited into the tender box on or before **14h00, Wednesday 12 August 2015** at Endumeni Municipal Offices, Civic Centre, 64 Victoria Street, Dundee, for the attention of the undersigned. All quotations will be entered into a register and opened in public.



MRS C.B. Mkhize
Acting Municipal Manager
Endumeni Municipality
Private Bag 2024
Dundee
3000

Notice No.: 66/2015

03 August 2015